

HAMMER PROJECT REPORT

SUBJECTS	PROBLEMATIC OR ACTION	DATES, WHOM ?	OBSERVATIONS
WEBSITE	<p>Tasks specifications: 3 parts</p> <p>1/ Internal communication (reserved)</p> <ul style="list-style-type: none"> • Download documents • Communication by forum • Different levels of authorization : steering group, learners, professionals, other publics <p>2/ External communication</p> <ul style="list-style-type: none"> • Window on the project • Create a contact address email with the project domain <p>3/ Link with the HAMMER platform</p> <p>Adrien Arraiolos and the webmaster of Fortes work together</p> <p>Define one contact by partner : the person who has participated to the first steering group</p> <p>Translation: each country is responsible of the translation into its language</p> <p>Redaction of the text of Hammer presentation + representatives photo(s)</p>	<p>All partners / steering group in Bazas</p> <p>CFPPA Bazas / end of october</p>	<p>Fortes organizes the creation of the website</p> <p>Partners send information asked by Fortes : presentation of each partner</p> <p>The website will be operational at the end of the year</p>
PLATFORM OF DIGITIZED MARTELOSOPES	<p>Presentation by Adrien Arraiolos</p> <p>See PP presentation of the first meeting</p>	<p>Definitive version in june of 2015</p> <p>Step-by-step</p>	<p>The principle of intervention is to built a simple and pragmatic tool, with modular application (All the basics</p>

		validation and modification with partners	requirements in the 1 st version) and possibility of extensions
TRAINING REFERENCE DOCUMENTS	Date for the first workshop (3 days)	15 to 17 of december	Trainers will work on training reference document : methodology, specifications,
VALUATION TOOLS	<p>Flyer : sending the flyer and the logo to FW asbl Building a Logo:</p> <ul style="list-style-type: none"> • Proposition of logo from Bazas teacher : • organize a call for proposal in each school with 3 references to : marking tree + European flag + the words "Hammer project" 	<p>Finalization in december Return of the result for November Decision in December</p>	
MOBILITIES	<p>Dates Pedagogical organization : Day 1 & 2: realization of the inventories Day 3: presentation of forestry sectors of each country to other learners + register inventories in data base Day 4 & 5: exercises (tree cutting designation...) from numerical application</p> <p>The costs of the learners staying in the country are taken in charge by the host school – only the trip costs are taken in charge by the sending school. The costs of staying will be regularized during the "justified expenses points"</p>	13 to 17 of april 2015 for the first wave	<p>The answer of the National agency is to send a message to explain the situation and wait for a written response.</p> <p>It would have not any problem because we have the financial possibility for modify – to confirm</p>

	Check with National agency for Finland mobilities (distance) and Spanish mobilities (8 instead of 16)		We asked NA and a priori there's no problem for modifications
MULTIPLIER EVENTS	Sensibilization but these actions are planned at the end of the project		
EVALUATION	Presentation by Françoise Héraut : explanation about methodology ; tools ; calendar Exercise : for each staff category, realize a little survey to compare an initial situation with the final opinion at the end of the project	15 th of October	The evaluator got one contact in each country and will organize work from him (survey...)
STEERING GROUP MEETINGS	Next meeting with managers in Spain	3, 4, 5 of February 2015	
FOLLOW UP AND FINANCIAL POINT	Virtual meeting for managers : video conference or phone conference Contract between coordinator and partners : the contract will be sent as soon as it is validated by accountancy department of CFPPA of Bazas	november Financial points according to timetable	Try the application : adobe connect or phone-conference